

**WEST END PLASTIC SURGERY**

**OFFICE POLICIES**

West End Plastic Surgery (WEPS) requires a credit card to secure all consultations. We send e-mail reminders two business days before appointments. New patients must complete their paperwork on-line prior to their scheduled visit. The link to the patient portal will be sent to all new patients.

**Consultation Fees**

Physician consultations are \$150.00, Clinician consultations are \$50.00.

**Late Arrivals**

If you arrive more than 10 minutes late, there is always a chance you will forfeit your appointment

**Cancellations & No Shows**

Appointments must be canceled or rescheduled within 24 hours prior to the scheduled appointment date. Failure to do so will result in a \$150.00 fee for Physicians and a \$50.00 fee for Clinicians. However, if the cancellation is COVID related or you not feeling well, there will be no fee charged.

**Insurance**

West End Plastic Surgery does NOT participate with any insurance providers. We will give you the necessary documents you need to file with your insurance company, if required.

**I have fully read and understand the office policies listed above. I agree to all terms and conditions. All questions and concerns regarding office policies have been addressed and answered to my satisfaction.**

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_